

INSPECTION CHECKLIST

LANDLORD/AGENT:

UCRez Property Management Inc.
 Unit 1 - 3165 Sandwich St.
 Windsor, Ontario N9C 1A7
 Tel# 519-997-3325

Building #: _____ **Unit #:** _____ **Lease #:** _____

Tenants completes this checklist **WITHIN 72 HOURS** of moving in. Each party keeps a copy of signed checklist. Tenants and landlord or manager uses the move-in checklist during the pre-move out inspection and again when determining if any of the tenant's deposit will be retained for cleaning or repairs after move-out. BE SPECIFIC and DETAILED when filling out the checklist.

CODE: G-good/clean M-missing N-None NR- need repair/Damaged NC-need clean/Dirty

	Move-in Date (yyyy/mm/dd):		Move-out Date (yyyy/mm/dd):	
	COMMENTS	CODE	COMMENTS	CODE
GENERAL				
Entrance Door & Lock				
Closets/Shelving				
Light Fixtures				
Smoke/Monoxide Detectors				
EQUIPMENT				
Refrigerator				
Stove/Oven/Range hood				
Dishwasher				
Washer/Dryer				
Air Condition				
Heater				
KITCHEN				
Walls/Ceiling/Paint				
Flooring/Baseboard				
Cabinets/Counters				
Sink/Faucet/Drainpipes				
Electrical Fixtures				
Window/Screen/Coverings				
LIVING/DINNING AREA				
Patio/Balcony Screen/Door				
Wall/Ceiling/Paint				
Flooring/Baseboard				
Electrical Fixtures				
Window/Screen/ Coverings				
Balcony/Patio/Yard/Lawn				
FURNITURE				
Kitchen				
Living/Dining Area				
Yard/Patio/Baloney				

	COMMENTS	CODE	COMMENTS	CODE
BEDROOM #1				
Doors/Locks				
Flooring/Baseboard				
Wall/Ceiling/Paint				
Window/Screen/Coverings				
Closet				
Light Fixtures				
Furniture				
BEDROOM #2				
Doors/Locks				
Flooring/Baseboard				
Wall/Ceiling/Paint				
Window/Screen/Coverings				
Closet				
Light Fixtures				
Furniture				
BATHROOM #1				
Doors/Locks				
Flooring/Baseboard				
Wall/Ceiling/Paint				
Toilet/Mirror/Cabinet				
Sink/Faucet//Drainpipes				
Shower/Bathtub				
Bathroom Fan				
Light Fixtures				
BATHROOM #2				
Doors/Locks				
Flooring/Baseboard				
Wall/Ceiling/Paint				
Toilet/Mirror/Cabinet				
Sink/Faucet//Drainpipes				
Shower/Bathtub				
Bathroom Fan				
Light Fixtures				

I/we have inspected this apartment and found it to be in a clean condition and do understand and agree that in accordance with the RTA, that I/we the undersigned tenant(s), will leave the rental unit in such same condition – fit for immediate occupancy by a new tenant. I/we understand that any cleaning and/or damages required after I/we vacate, will be charged to me/us and will be deducted from the rent deposit at the time of move-out.

Name of Lease Holder	Signature	Date (yyyy/mm/dd)
Name of Property Manager	Signature	Date (yyyy/mm/dd)